

# UVJVS Fall Advisory Minutes

**Date:** October 23, 2008

**Time:** 7:00 p.m.

**Program:** HVAC

**Attendees:** (attach sign-in sheet)

## *Minutes*

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**Agenda item:** Review Minutes

**Presenter:** Scott Nail

**Discussion:**

**Conclusions:**

**Action items**

- ✓ Enrollment updates
- ✓ Mentorship program and sponsors
- ✓ Opportunities for graduation, following up with students.
- ✓ Attendance for juniors is 96.7% and 93% for seniors.
- ✓ Gives students a change to meet with employers

**Person responsible**    **Deadline**  
Scott Nail

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**Agenda item:** Employer Mentorship    **Presenter:**

**Discussion:** *Marketing promotion*

**Conclusions:** Increase awareness of HVAC industry.

**Action items**

- ✓ Explore Careers Day, building excitement, targeting sophomores, juniors, and parents of students. Variety of opportunities available. Rewarding.
- ✓ Careers that can impact the environment.
- ✓ Cool school, hot careers - Creative Concepts
- ✓

**Person responsible**    **Deadline**  
Scott Nail

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**Agenda item:** Recruitment of Students

**Presenter:** Becky Hoelscher, Bob Labbett, and Joanna Thompson

**Discussion:** *Student handouts for Explore Careers Day. Growth opportunities and salary potention that is available. Website and t-shirts.*

**Conclusions:**

**Action items**

- ✓ Emerson and Sabitono Day - donating to me at expense.
- ✓ Employers needed to sell program.
- ✓ Everybody needs heating and cooling.
- ✓ Past students, pictures on jobsite, testimonials

**Person responsible**    **Deadline**

- ✓ Awareness facts - salaries, benefits, insurance
- ✓ Security & growth rate for employment, transportation
- ✓ Continuing education into right programs - secondary education - Sinclair online classes

**Agenda item: Equipment Recommendations**

**Presenter:** Tony Trapp

**Discussion:** *Thermal imaging unit (\$4,999), Fluke T125 T110*

**Conclusions:** Not approved at this time by the committee

**Action items**

**Person responsible    Deadline**

- ✓ 20-25% educational discount
- ✓ Equipment over \$2000 - need committee approval
- ✓ Emerson funding dollars
- ✓ Employer letters, contributions, email employers, hot/cold cups, traveling displays from vendors, offer free packages, gift cards, raffle X-Box. Offer lots of items for raffle. Ask students what they want. Open House
- ✓ Advice for direction for program
- ✓ Welcome
- ✓ Service and installers needed - fundamentals
- ✓

Tony Trapp

**Agenda item: RSES Training**

**Presenter:**

**Discussion:** *Troubleshooting, early placement.*

**Conclusions:**

**Action items**

**Person responsible    Deadline**

- ✓

**Agenda item: Establish Spring Advisory Committee Date**

**Presenter:**

**Discussion:** *May 20, 2009, tentative date for end of year advisory meeting at Troy Country Club.*

**Conclusions:**

**Action items**

**Person responsible    Deadline**

- ✓

Meeting adjourned at 9:00 P.M.

Copy to: Superintendent, Director, Supervisor, Career Advancement, committee members